

VERMONT ELKS ASSOCIATION, INC.

Organized June 28, 1928

Incorporated December 6, 1966

CONSTITUTION

And

BY-LAWS

B.P.O.E.

Revised May 2011

Amended October 2018

CONSTITUTION

Of

VERMONT ELKS ASSOCIATION, INC.



PREAMBLE

To practice Charity, to promote Justice, to inculcate Brotherly Love, to cherish Fidelity, to advance the spirit of Social and Community Welfare, to more closely unite the Subordinate Lodges of our Order within the State of Vermont and the individual members thereof, to further the general purposes of the Order as established by the Constitution and Statutes of the Grand Lodge, and especially to cooperate with and render assistance to the administration of the Elks National Foundation, this Association of the Vermont Lodges of the Benevolent and Protective Order of Elks of the United States is founded.

ARTICLE I

Section 1. This Association shall be known as the Vermont Elks Association, Inc.

ARTICLE II **Membership**

Section 1. Every lodge in the State of Vermont in good standing with the Grand Lodge of the Benevolent and Protective Order of Elks of the United States of America shall be eligible to membership in this association upon complying with its constitution.

Section 2. Each lodge in the State, having complied with Section 1 of this article, shall be entitled to be represented at all meetings, whether annual or special, as follows.

Three delegates and three alternates for sovereignty, one delegate and one alternate for each one hundred of its members in good standing, or major portion thereof, based on the membership as certified to and contained in the report of the Grand Lodge, March 31, of the current year. Delegates only shall have the right and authority to participate in and vote upon any business which may come before the Association. Past Presidents of the Association, the Trustees thereof, all elective and appointed officers of the Association, the Exalted Ruler and Secretary of each subordinate lodge which is a member in good standing of this Association, and Past and current District Deputy Grand Exalted Rulers, shall also have the right and authority to participate in and vote upon any business that may come before the Association.

All Grand Lodge Officers, members of Grand Lodge standing committees and members of the Grand Lodge who are members in good standing of this Association, and the members of all committees of this Association affiliated with the subordinate lodges of the State of Vermont, who do not come within the above classification, and all alternate delegates not serving in the place of delegates, shall be entitled to all the privileges of delegates, except the right to vote.

Section 3. The delegates and alternates shall be elected at the first regular meeting of each lodge in April in each year, and if not so elected the Exalted Ruler shall appoint them at the next regular meeting of the lodge and report the same to the lodge.

Section 4. To obtain the necessary revenue to pay the expenses of this Association, each subordinate lodge shall be assessed annually an amount per member in good standing as of March 31, as per the report made to the Grand Lodge. The amount per member in good standing shall be determined each year by dividing the approved budget of the Association as set forth in Article VII, Section 4, by the members in good standing of the Association on March 31, as per the reports made to the Grand Lodge. Such assessment shall be due and payable annually upon receipt of notice from the Association secretary, and must be paid before delegates can be recognized at the Annual Meeting of the Association. The Association itself, or through its governing body may order a suspension of payment of the per capita tax if the funds in the Treasury of the Association warrants such action, but only for the year in which such action is taken.

ARTICLE III

Meetings

Section 1. Annual meetings shall be held by this Association during either the month of May or June. The date and place of such meeting to be decided upon by the State Convention Committee. Special meetings may be called by the President of the Association, when deemed necessary, or by a majority of the Trustees. Thirty days notice of the time and place of annual and special meetings shall be given by the Secretary to the subordinate lodges: the Secretary of each lodge notified to read such notices at a meeting of the lodge for the information of the members. If from any cause, the city or place selected for the convention is unable to entertain the Association after such selection, or fails to comply with the requirements or conditions agreed upon, authority is hereby vested in the State Convention Committee to select another meeting place.

Section 2. Quorum. Twenty-five Elks vested with the right and authority to participate in and vote upon the business of the Association shall constitute a quorum, provided that at least five lodges shall be represented.

Section 3. There shall be an Annual Mid-Year Meeting of this Association in the month of October at the Lodge of the Association President. The delegates to this meeting shall be all Association and each Lodge Officers and Trustees plus the members of all Association and Lodge Committees. At this meeting: There will be a meeting of the Association Trustees and Officers; a combined meeting of both the Association and Lodge Trustees and Officers. Meetings of each active Committee of the Association to which members of the corresponding lodge committee are invited to attend. A general meeting of all Delegates shall be held. The Annual Drawing of the winners in our Annual Silver Towers Charity Drive will be drawn at Mid-Year Meeting.

ARTICLE IV

Reports to Grand Lodge

Section 1. The Secretary of the Association shall furnish from time to time to the Grand Exalted Ruler, Grand Secretary and Chairman of the Committee on State Associations of the Grand Lodge the following:

- a. Copies of its Constitution, Rules and Regulations and of amendments thereto.
- b. A copy of the proceedings of each annual meeting, including the report of its Treasurer.
- c. All official circulars issued by it or under its authority.
- d. A list of the Lodges composing the Association.
- e. A list of its officers immediately following each annual meeting, with the correct post office address of each officer.

ARTICLE V
Use of Funds

Section 1. All donations and contributions received by the Association from the Elks National Foundation, shall be deposited in the Major Projects Accounts, except where otherwise specifically stipulated by the Grand Lodge or other donor, the income thereof and so much of the principal as said Trustees shall deem advisable shall be used annually for the Major Project as required by the budget for the operation of the Major Charity as approved by the Officers and Trustees each year.

Section 2. The Trustees may from time to time in connection with any major charity of the Association by a declaration of trust create trusts in which shall be held all funds, whether received as donations or contributions of members, lodges, the Grand Lodge, the public or otherwise. Before executing a declaration of trust, the Trustees shall submit the proposed declaration to the Committee on Laws for suggestions and recommendations of action and, upon 10 days notice to the members of the fact of submission and the nature of the submission, to a meeting of the Association for approval. The declaration shall specify the purpose of it and the powers of the Trustees under it.

ARTICLE VI
Vermont Elks Charities Endowment Trust Fund

Section 1. There shall be a Vermont Elks Charities Endowment Trust Fund, also known as “The Endowment Fund.” The Endowment Fund is a separate trust account that shall be held by Vermont Elks Charities, Inc., formed exclusively for the following purposes:

1. To provide financial support for the operations of Silver Towers Camp maintained and operated by the Vermont Elks Charities, Inc.
2. To provide for such other youth and charitable activities as may be adopted by the Vermont Elks Association, Inc. as its major project.
3. To receive donations, gifts, grants, devises and bequest, to solicit funds and carry on activities for the purpose of raising revenues to carry on the functions of the Vermont Elks Charities, Inc. project Silver Towers Camp.
4. To have the right to invest and reinvest any available monies in bonds, stable securities and real estate for the purpose of creating income.
5. At no time may any of the donations, gifts, grants, devises and bequest be distributed to the Vermont Elks Charities, Inc. The only distributions to be made must be derived from income. This does not require that all incomes must be distributed. Income may be retained and reinvested and accumulated. Gain from the sale of assets will not be considered income for distribution purposes, but a return of investment. Capital gain distributions from mutual funds will be income for distribution purposes.

6. To do whatever is necessary to further the charitable purpose of the Vermont Elks Charities, Inc.
7. No part of the net earnings of the corporation shall be used for the benefit of or be distributed to its members or any private individuals. No activities of the organization shall be the carrying on of propaganda or otherwise attempting to influence legislation, and the organization shall not engage in political activities.

Section 2. OFFICERS. The Officers of the Endowment Fund will be the Association President, President Elect, First and Second Vice Presidents and the Trustees, the Association Secretary and the Association Treasurer.

Section 3. MEMBERSHIP. Participating members in the Endowment Fund shall be limited to any person or organization who has made a contribution to the Endowment Fund. To be eligible for a Charter Membership, a contribution of a minimum of one thousand dollars (\$1000.00) must be made by the close of the Vermont Elks Association Inc. annual meeting to be held May 22-24, 2009 at Killington, VT.

Section 4. MEETINGS. There shall be an annual meeting regarding disbursements from the income of the Endowment Fund that shall be held at the annual meeting of the Vermont Elks Association, Inc. Special meetings shall be held at the call of the President, or by a request of three Trustees in writing to the Secretary. Notice shall be made by writing or personal contact may giving notice of at least seven days prior to the meeting.

Section 5. QUORUM. A quorum of at least seven Trustees will be necessary at any meeting for any business to be considered and voted upon.

ARTICLE VII

Officers and Trustees

Section 1. The officers of the Association shall be a President, President Elect, First Vice President, Second Vice President, Secretary, Treasurer, Esquire, Chaplain and Tiler. All of said officers shall hold offices for one year with the exception of the Treasurer, or until their successors are qualified. The office of Treasurer shall be a term of three years. The President, President Elect, the Vice Presidents, the Secretary and the Treasurer, when term is due shall be elected on the first day of the Annual Meeting of the Association. The President shall be elected from a different Lodge each year commencing in the year 1977 and the rotation of Lodges for such election shall be as follows: 1977, Hartford, followed in order by Barre, Rutland, Bellows Falls, Brattleboro, St. Johnsbury, Springfield, Newport, Montpelier, Bennington, St. Albans, Windsor and Burlington. In the event of a lodge closing the rotation shall continue as written with the closed lodge being skipped over and the next lodge in order assuming the position of nominating a President in accordance with the aforementioned rotation. The State Association Bylaws shall be revised at the earliest possible convenience to reflect the new rotation. The same shall apply in the event a new lodge is instituted and is entered into the rotation. Four months before the annual meeting the Secretary will notify the Secretary of each Lodge entitled, under the above succession, to present candidates for the elective officers of the Association. These

candidates, other than State President, who is the President Elect of the prior year, must be approved by their respective Lodges and their candidacies presented by a delegate of that Lodge. Any Lodge may pass over its turn for one year, giving precedence to the next Lodge in succession providing that the Secretary of the Association is notified of this action at least 90 days in advance of the annual meeting, whereupon he will notify the Secretary of the Lodge next entitled to present candidates. The Esquire, Chaplain and Tiler shall be appointed by the President as soon as convenient following his election.

In addition to the foregoing officers, there shall be a Board of Trustees, consisting of one member from each member lodge; each elected for a term of three years.

At each annual meeting thereafter, there shall be elected such number of Trustees as may be required to fill vacancies in the Board including vacancies caused by death or resignation. Trustees elected to fill vacancies caused by death or resignation shall be elected for the unexpired terms of the Trustees whom they succeed; all others shall be elected for a term of three years.

Vacancies among officers may be filled by the Trustees, except President Elect, until the next annual meeting of the Association. Vacancies among the Trustees may be filled by the remaining Trustees until the next annual meeting of the Association. The President Elect vacancy will be filled by the Trustee, provided the Trustee is a Past Exalted Ruler, from the lodge represented by the President Elect. If the Trustee is not a PER, the vacancy will be filled by a PER from the lodge who shall be elected by the members of the lodge.

The President of the Association shall declare the office VACANT- of any Association Officer or Trustee who misses three successive meetings of the Trustees and Officers unless such Trustee or Officer has been excused by the President. Such vacancy to be filled by the Association Trustees until the next annual meeting of the Association.

Section 2. PRESIDENT. The President shall be the chief executive officer of the Association. He shall preside at all meetings, preserve order, appoint all committees not otherwise provided for, decide all questions of order subject to appeal to the Association, fill all vacancies unless otherwise specified, and perform all other duties that may be performed by presiding officers.

The President shall attend the meetings of the Grand Lodge and shall be paid by the Association the mileage and per diem as provided in the Annual Budget of the Association approved by the Trustees. The President shall see to it that Headquarters are established for the Grand Lodge Delegates from Vermont.

It shall be the duty of the President to make at least one official visit to each subordinate lodge comprising this Association during his term of office, providing however, that should an emergency arise, the President shall have the power to designate the President Elect to make such visits for him. The expense of such official visits shall be paid by the Association as provided in the Annual Budget approved by the Trustees of the Association.

The President Elect, in the absence or inability of the President to act shall perform his duties and he/she shall be the Chairperson of the Silver Towers Camp Committee. In case of a vacancy in the office of President, he/she shall succeed to such office. He/She shall preside at all camp committee meetings, preserve order, and appoint all committees, not otherwise provided for, and shall see that the mission of the camp is carried out. He/She is accountable to the President and State Trustees.

Section 3A. First Vice President. Shall be Chairperson of the Silver Towers Camp Fund Raising Committee. He/She shall be responsible for fund raising activities by working with the fund-raising committee, Camp Committee, Camp Director and by all other means approved by the President and State Trustees.

Section 3B. Second Vice President. Shall be responsible for and will coordinate the Annual Silver Towers Clean-Up Project. He/She will contact Lodges, and work with the executive director. He/She will report in writing to the President and State Trustees within 10 days after the clean-up regarding the accomplishments of the event. He/She will also be responsible for chairing and promoting the Annual Pilgrimage/open house day at Silver Towers with individual Lodges, Camp Director, Camp Committee, and all others needed to achieve a successful event. He/She is responsible to the President and State Trustees.

Section 4. SECRETARY. The Secretary shall attend all meetings of the Association, keep a true record of the proceedings of the same, preserve all books and documents, attend to all correspondence, prepare and submit an annual report to the Association showing the condition of the Association, and receive all money paid into the Association turning over the same to the Treasurer, or in case of trust funds to the Trustees, taking receipt thereafter, and perform such other duties as may be required of him.

Section 5. TREASURER. The Treasurer shall attend all meetings of the Association, receive and is the custodian of all money belonging to the Association, except trust funds; shall pay out the money of the Association only upon properly approved warrant or items set up in the Annual Budget which is approved by all Trustees. He shall submit a report to the annual meeting showing the transactions of his office during the proceeding year.

Section 6. TRUSTEES. The Trustees shall, during the interim between the meetings of the Association, take general charge of its property and the direction of its affairs and be governing body of the Association, and perform such other duties as may be necessary to protect its interest and promote the object of the organization. They shall be the Trustees of all trust funds of the Association. They shall have control of the finances of the Association and recommend ways and means for raising funds to defray the expenses of the Association and set aside the same when received to the payment of such demands as are properly chargeable to them, and shall report all their acts to the next annual meeting. They shall examine, review, and become familiar with the Grand Lodge Constitution and Statutes, the Constitution and By-Laws of this Association, the guide By-Laws for subordinate Lodges, and other required and/or recommended rules, regulations, systems, programs, and materials supplied by the Grand Lodge and/or Grand Lodge Committees, and to hold themselves in readiness, upon call from, a member lodge of this

Association, to render advice and assistance to said member lodge in matters of procedures, systems, operations, etc. of a subordinate lodge, its house, club, or other adjunct or program upon which the member lodge may request the Trustees advice and assistance. They shall correlate and promote the relations between this Association and the Grand Lodge, to report upon all resolutions and reports concerning the amendments to the Constitution and Statutes of the Grand Lodge, and to present to and advocate in Grand Lodge any and all amendments to the Grand Lodge Statutes as may be proposed, endorsed and approved by this Association. The President, President Elect, Vice Presidents, Secretary, Treasurer, Esquire, Chaplain and Tiler shall be ex-officio members of the Trustees and shall be entitled to vote. The President shall be presiding officer at all meetings of the Trustees and the Secretary shall serve as Secretary.

Section 7. ESQUIRE. The Esquire shall execute the orders of the President, assist in preserving order, and act as marshal on public occasions, and in case of a secret session shall assist the Tiler in examining the qualifications of all persons presenting themselves for admission. He shall select such deputies as may be needed to assist in the discharge of his duties.

Section 8. CHAPLAIN. The Chaplain shall attend all meetings of the Association and perform such duties as are customary to be preformed by said officer.

Section 9. TILER. The Tiler shall have charge of the doors of the hall, in which said meetings are held, and shall perform the duties usually incident to the office of Tiler of an Elks Lodge.

Section 10. SALARIES and EXPENSES. The Secretary shall receive a salary of Two Thousand Five Hundred Dollars per annum. The Treasurer shall receive a salary of One Thousand Dollars per annum.

Section 11. QUALIFICATIONS for OFFICE. All Elks in good standing in the lodges comprising this Association shall be eligible to any office, either elective or appointive in the Association, except that the President, President Elect, and Vice Presidents of the Association must be Past Exalted Rulers and members of the Grand Lodge as specified by Grand Lodge Statutes.

Section 12. Any and all officers of this Association and Committeemen who handle funds of this Association shall be bonded with the expense of such bond being paid by the Association.

ARTICLE VIII

Committees

Section 1. The President of this Association shall annually, as soon after his installation as may be convenient, appoint members to the committees who shall hold office until the next annual meeting of this Association. The Association shall have the following Committees: Americanism, Auditing, Budget, Business Practices, Credentials, Drug Awareness, Grand Lodge Convention, Government Relations, Interstate Relations, Laws, Lodge Activities, Lodge Development, Membership, National Foundation, National Service, Officers Training, Public Relations, Resolutions, Ritualistic, Roger Sheridan Fund, Scholarship, State Association, State

Convention, Year Book, and Youth Activities and Hoop Shoot. Such committees shall consist of not less than three members or more than fifteen, unless otherwise provided for.

Section 2. AMERICANISM COMMITTEE. It shall be the duty of this committee to correlate and promote the Americanism program of the Grand Lodge.

Section 3. AUDIT COMMITTEE. The audit committee shall examine and audit the books of the Secretary, Treasurer and all Trust Funds and shall submit annually to the Association its findings and any recommendations it deems for the good of the Association.

Section 4. BUDGET COMMITTEE. A budget committee shall be comprised of the Secretary, Treasurer, and President Elect of the Association each year. The budget committee shall be responsible to prepare a budget for the Association for the following year, which will be presented for approval by the Trustees and Officers of the Association at a meeting to be held in March of each year. The budget committee shall use as guides; all expense formula and fixed expenditure amounts as approved by the Association at prior Annual or Mid-Year Meetings. These formula and fixed expenditure amounts will be kept on separate file by the Secretary of the Association with reference to the date and minutes of the meeting in which each was established, and record on said record the date and minutes which made any change to such required expense. Changes of such formula and fixed expenditure amount guides shall be made by presentation and approval at an Annual or Mid-Year Meeting of the Association.

Section 5. BUSINESS PRACTICES COMMITTEE. It is the duty of this committee to examine, review, and become familiar with the Grand Lodge Constitution and Statutes, the Constitution and By-Laws of this Association, the guide By-Laws for subordinate Lodges, and other required and/or recommended rules, regulations, systems, programs, and materials supplied by the Grand Lodge and/or Grand Lodge Committees, and to hold itself in readiness, upon call from, a member lodge of this Association, to render advice and assistance to said member lodge in matters of procedures, systems, operations, etc. of a subordinate lodge, its house, club, or other adjunct or program upon which the member lodge may request the committees advice and assistance. This committee has no power or right to offer or extend any advice or assistance in any matter to any member lodge, but must be requested by a member lodge to provide same as may be covered by the lodges request to the committee. Nor are any recommendations or suggestions made by the committee, once called and consulted, to be in any way binding upon any member lodge in any way whatsoever, the committees duties being wholly advisory for the assistance of the requesting lodge. This committee shall be comprised of five members, with the chairman designated by the President of the Association in his appointment of the committees under Section 1 of this Article.

Section 6. DRUG AWARENESS COMMITTEE. It shall be the duty of the Drug awareness Committee to establish a program for the Association in conformity with the Grand Lodge Program, and see that said program, upon Association approval at an Annual or Mid-Year Meeting, is promoted by the member Lodges.

Section 8. GRAND LODGE CONVENTION COMMITTEE. It shall have full charge of setting up and operating headquarters for each Grand Lodge Convention. The committee shall have full

charge of all funds raised by assessment or otherwise and shall make, distribute and contribute the same in the furtherance of its duty and shall report its activities and submit a financial statement to each succeeding annual meeting of the Association. An amount shall be set up annually in the Annual Budget to help cover his expenses in the performance of his duties.

Section 9. GOVERNMENT RELATIONS COMMITTEE. This committee shall be charged with implementing the programs as outlined by the Grand Lodge Government Relations committee and shall have the responsibility of informing the Lodges of regulations and legislation, at all levels of government, passed and pending which have an effect on the conduct of the Lodges.

Section 10. INTERSTATE RELATIONS COMMITTEE. This committee will promote any and all programs that will lead to better relations with Elks in other states. The committee shall organize teams to participate in the New England Past Exalted Rulers and New England Roulette Ritual Contests, and arrange for required judges for all New England Ritual Contests.

Section 11. COMMITTEE ON LAWS. The Committee on Laws shall have referred to it and report to the Association all proposed legislation and amendments to the Constitution or Statutes of this Association. It shall also recommend to each annual session of the Association such legislation and amendments as it deems advisable.

Section 12. LODGE ACTIVITIES COMMITTEE. This committee shall promote any and all programs that will lead to better inter-lodge relations within the State.

Section 13. LODGE DEVELOPMENT COMMITTEE. It will be the duty of this committee to promote new lodges wherever possible in the State

Section 14. MEMBERSHIP COMMITTEE. It shall be the duty of the Membership Committee to promote the Grand Lodge Membership Programs to the Association Member Lodges and their Membership and Lapsation Committees.

Section 15. NATIONAL FOUNDATION COMMITTEE. It shall be the duty of this committee to promote the raising of funds for the Elks National Foundation.

Section 16. NATIONAL SERVICE COMMITTEE (Veterans Service). This committee is to cooperate with the Grand Lodge Veterans Service Commission by rendering service to veterans.

Section 18. PUBLIC RELATIONS. This committee will have charge of the Public Relations of the Association and supply all wanted information.

Section 19. RESOLUTIONS COMMITTEE. The Committee on Resolutions shall have referred to it all proposed resolutions to be submitted to the State Association, except proposed legislation and amendments to the Constitution and Statutes of the Association, and perform such other duties as may be assigned to it by the President.

Section 20. RITUAL COMMITTEE. The Committee on Ritual shall conduct a ritualistic contest annually under such rules and regulations as may be prescribed by the Grand Lodge.

Section 21. ROGER SHERIDAN FUND COMMITTEE. The President of the Association shall appoint a committee of three Trustees from the Trustees of the Association and a treasurer, to be the Trustees of the Roger Sheridan Scholarship Trust Fund. It shall be their duty to administer the assets of the fund, and recommend to the Association Scholarship committee each year, the amounts of prizes to be given a boy and a girl who plan to continue their education in the field of physical education.

Section 22. SCHOLARSHIP COMMITTEE. It is the duty of this committee to conduct an Annual State Scholarship Contest and cooperate with the Elks National Foundation on its Most Valuable Student Award Contest. This committee will also conduct an Annual Scholarship Contest for the Roger Sheridan Scholarships Awards and chose winners of such contest. All scholarship winners will be reported to the Association Treasurer so proper payment of awards can be disbursed.

Section 23. STATE ASSOCIATION COMMITTEE. It shall be the duty of the State Association Committee to represent the State Association in the arrangement for the holding of the annual meeting of the State Association, to assist the lodge under whose auspices the meeting is to be held, and to perform such other duties as may be assigned to it by the President.

Section 24. STATE CONVENTIONS COMMITTEE. It will be the duty of this committee to select the site for each Annual Convention of this Association and to be in charge of planning and operating said Convention in regards to housing, meals, activities, meetings, etc., in connection with said Annual Convention. Its duties shall include the publication of the Vermont Elks Association, Inc. ANNUAL YEARBOOK, which shall contain the Reports of the Committee of the Association and the Convention Program, including the advertising to finance publication of such yearbook.

It is empowered to conduct such other fund-raising programs and/or projects in addition to the Yearbook as it may see fit to employ to finance said Annual Conventions.

Section 25. YOUTH ACTIVITIES AND HOOP SHOOT. This committee is to correlate and promote the various Youth Programs sponsored by the Grand Lodge and the member lodges of this Association. The committee will organize and operate a State Hoop Shoot Contest annually to determine Vermont Contestants to represent the Association in the Area Contest, and make all arrangements to see the contestants get to the area contest, and National Finals, should any of them qualify at the Area Contest.

ARTICLE IX

Major Project

Section 1. The Trustees of this Association shall be hereby authorized and empowered to establish a Major Project for the Association, with the approval of the delegates of the Lodges at an Annual or Mid-Year Meeting. The current Major Project of the Association, Silver Towers

Camp for Exceptional People, Inc., as established by the Association at the Annual Meeting held in Brattleboro in June 1957 withstanding.

Section 2. The Trustees of the Association shall be entrusted with and have control of the finances of the Major Project, which will be handled through a committee and Treasurer as elected by the Trustees as prescribed in sections 3 and 4 below.

Section 3. The Trustees of the Association shall appoint a Major Project Committee of nine (9), consisting of the President Elect, 1st and 2nd Vice President of the Association and six members, three each from the North and South Districts of Vermont. The six members being appointed initially to terms of one, two and three years. Thereafter, the Trustees shall appoint two members, one from the north and one from the south to serve for a three-year term. No more than one appointed member from any one Lodge to serve on the committee at any one time. The Trustees should make all effort to rotate the appointed positions among the thirteen lodges. No more than three Trustees shall serve on the committee at any one time and no more than two Trustees can be from the same District. The committee shall appoint an Executive Director and have the authority to resolve the day to day problems at the Camp. All decisions of the committee shall be subject to the approval of the Trustees of the Association. The Committee shall hold meetings as called by said chairman, or when requested by at least three members of the committee.

Section 4. The Association Treasurer will become the Treasurer of the Major Project Committee and perform the duties deemed necessary to handle the operating and trust funds of the Major Project. Said Treasurers to be responsible to recording all receipts and expenditures of the Major Project activity and reporting same to the Trustees on a periodic basis and annually to the Trustees and the Association. Said reports are to be included in the accounts to be audited by the Association Auditor each year, and included in his report. Said Treasurer will be ex-officio members of the Major Projects Committee with a right to vote

Section 5. The Association Secretary will become the Secretary of the Major Project Committee with a right to vote, and will be responsible for recording the true minutes of all committee meetings and reporting same to the members of the committee and the Trustees of the Association. He shall notify all committee members of all meetings at least ten days in advance when called for by the committee chairman, either in writing or direct contact.

ARTICLE X

Past State President's Association

Section 1. To permit the organization of the Past State Presidents Association within the Vermont Elks Association.

Section 2. The purpose of this Association, organized under authority of the Vermont Elks Association, shall be to stand ready to give advice and aid to the President and Officers of the Vermont Elks Association. The Past State Presidents shall be able to meet, with notice given to

the President, to promote our State's Major Project, and to more closely unite the subordinate lodges of our order within the State of Vermont.

Section 3. Every Past State President of the Vermont Elks Association who is currently a member of the Vermont Elks Association automatically becomes a member of the Association and shall continue as a member as long as he shall be in good standing.

ARTICLE XI Order of Business

Section 1. The order of business at all meetings of this Association, unless otherwise changed by majority vote of the delegates present, shall be as follows:

1. Call to order
2. Invocation
3. Tribute to the Flag
4. Roll call of officers
5. Reports of Committee on Credentials
6. Reading of minutes of last meeting
7. Report of officers (by seniority)
8. Election of officers
9. Reports of Standing Committees
10. Reports of committees
11. Unfinished business
12. New Business
13. Good of the Order
14. Installation of officers
15. Closing and adjournment

ARTICLE XII Limitations

Section 1. No questions of a political or sectarian character shall be introduced at the meetings of the Association and no person shall be directly or indirectly, endorsed or recommended for any political or Grand Lodge office, nor shall any public question be introduced or discussed unless same directly relates to or affects the Order and its membership or unless previous action on such subject shall have been taken by the Grand Lodge.